

one patient, one record, one system

Quick Tip

EXTERNAL LABCORP ORDERS

Changing Class During Ordering Process

If your clinic has been setup to send orders electronically to LabCorp, follow the steps below to place orders. If your clinic has not been setup you will receive a hard stop order validation message when you go to sign the order. If you would like to explore this option for your clinic, open a SERVICE NOW - GET IT Request.

1. To place order, type in the test name of the order you would like to place in the ADD ORDERS box at bottom of screen.

*	History 🖉	
mize	+ ADD ORDER	#

2. The system will open on the PREFERENCE LIST tab if any matches are found on the Labcorp facility list or on user's personal/favorite list. It is important to select orders from the DUHS AMB FACILITY LABCORP list.

	E		Order Search					x
I	CBC	٩			<u>B</u> rowse	Preference List	Eacility Lis	st
l	🗄 Panels	(No results found)						^
l	🛱 After \	Visit Medications (No results found)						
l	🛱 After	Visit Procedures 🗇		_				
l		Name	Туре	Code	Pref List	Cost to Or	'g	
l	☆ ^	CBC/D/Plt+RPR+RubIgM+HBsAg+ LabCorp	LAB	LABC6928	DUHS AMB FACILITY LA	BCORP		
l	☆ ^	Complete Blood Count (CBC)	LAB	LAB294	COMBS, NATALIE'S (CO	MBS0		
l	ŵ	CBC+Platelet+Hem Review - Labcorp	LAB	LABC5275	DUHS AMB FACILITY LA	BCORP		
l	ŵ	CBC, No Differential/Platelet - Labcorp	LAB	LABC5062	DUHS AMB FACILITY LA	BCORP		
l	ŵ	CBC/D/Plt+Pathol - Labcorp	LAB	LABC5494	DUHS AMB FACILITY LA	BCORP		
l	ŵ	CBC/D/Plt+Rh+ABO+Rub Ab+Ab LabCorp	LAB	LABC5539	DUHS AMB FACILITY LA	BCORP		
l	۲ù	CBC/D/Plt+RPR+Rh+ABO+Rub Ab LabCorp	LAB	LABC7783	DUHS AMB FACILITY LA	BCORP		
l	ŵ	CBC/D/Plt+TSH+B12+Folic+T4F LabCorp	LAB	LABC7784	DUHS AMB FACILITY LA	BCORP		
l	۲ù	CBC/Differential (No Platelet) - Labcorp	LAB	LABC5278	DUHS AMB FACILITY LA	BCORP		
	ŵ	CBC - Labcorp	LAB	LAB294	DUHS AMB FACILITY LA	BCORP		
	ŵ	CBC ext fut tdr test	LAB	LAB294	COMBS, NATALIE'S (CO	MBS0		

3. If test is defined on our LabCorp system list they will appear with the word "LabCorp" at the end of the order name. Select the desired lab and then click **Accept**.



4. Click the blue summary sentence to open order details.

CBC		
°0	Routine, Lab Collect, - Labcorp	

5. Update the Order Class to External LabCorp (it is very important you do this step). Click on the magnifying class and select External LabCorp.

	Q	Category Select	_ _ X
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	External	0	
	External LabCorp Lab Collect	3	
	Point Of Care		
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-* Vital Signs 🖉			
New Set of Vitals			
None Taken			
The stand of the s			
Complete Blood Count (CBC)			
Status: Normal Standing Future			
Priority: Routine P Routine SIAT	6 categories loaded.		
Class: Lab Collect Lab Collect Clinic Collect External		✓ Accept	X <u>C</u> ancel
Comments: 🖶 Add Comments (F6)			
N N			On Routine, Lab (
R			

- 6. If you have multiple orders, you can use Edit Multiples to change class for all.
 - a. Click on Edit Multiple.
 - b. Select the orders you want to apply the change.
 - c. Click on magnifying glass in CLASS field and select External LabCorp.

		Ed	it Multiple			×		Duke POC Environment NATALIE COMBS
T	Splect All	Enter Details @					• •	This Visit 💌
a	Procedures	Priority:	Q	Class:	3	Q	0	
a	Complete Blood Count (CBC) Routine. Lab Collect	Quantity:	E	Specimen Sourc	Title	Number		Recent Visits with Me
ci D	Basic Metabolic Panel (BMP)	Specimen Type:	Q		Clinic Collect	43		Primary Dx 01/08/2021
2	Notifie, Lab Collect	Phase of Care:	Q		External	66	<u>^</u>	11/23/2020 Encounter for routine child health examination without abnormal
e		Dispense:		Refill:	External LabCorp	4	8	findings 11/02/2020 Encounter for routine child health
a		Resulting Agency:	Q		Point Of Care	2		examination without abnormal findings
30 52		Diednency.	Start Date:		Unit Collect	11		A Other Visits in My Specialty
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A			Details					Patient Care Coordination Note
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ac ht							his patient has a	ctive treatment/therapy plans. 🖉
							sic Metabolic P Routine, Lab Colle	Panel (BMP)
		€ Cjear		ø	Accept and Stay	ot X Cancel	Routine, Lab Coll	Count (CBC) lect

- 7. You can leave as Normal status even in Order Only like encounters.
- 8. Adjust any additional order details as necessary. When finished, sign the order in the usual manner.

Create favorites on preference list

Saving these orders with the External LabCorp class would be beneficial if you are planning to order these frequently.

1. Open Preference List Composer (Epic > Tools > Patient Care Tools > Preference List Composer).



- 2. Select your ORDERS OUTPATIENT List.
- 3. Create a new section. Click on New Section, Enter a Display Name and Click on Accept.

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MDMCQATEST, FOUR (9MDMC04) C	ORDERS PREFE	RENCE OP [1108703] - Outpatient	
* Properties → + New Sec + New Subsection	X Remove Section	+ New Item → Insert Item × Remove Item / Edit Defaults	
Preference List Sections	Find an item by na	me or ID (Ctrl+F)	Match case Match whole word
Testing			
My Favorites	ID	Name	Summary
	REF801	Referral to QuitlineNC Program	
	REF800	Referral to SmokeFreeTXT	
	LAB9989	Coronavirus (COVID-19) SARS-CoV-2 PCR Employee Screen	Expected: Today, Expires: 1 Year, Cli
	LAB9992	POC Coronavirus (COVID-19) SARS-Cov-2 Rapid Test	
	CON5107	Consult for Adult Congenital Heart Disease	
	O485520	DUHS AMB CORONAVIRUS (COVID-19) AMB TESTING	
	LAB9989	Coronavirus (COVID-19) SARS-CoV-2 PCR Employee Screen	Expected: Today, Expires: 1 Year, Cl
	LABC7959	2019 Novel Coronavirus (CoVID-19), NAA - LabCorp	Expected: Today, Expires: 1 Year, Cl
	LABC5820	Labcorp New Section	×
	LAB9994	Coronavirus	llect, Routir
	LAB9963	Pharmacoge Display name: CHC External Labcorp	e, Clinic Co
	LAB9966	Pharmacoge Sort items alphabetically: (1) Yes No	
	ECON5000	ECOMMUNI	8
	O2104855204	DUHS AMB	sccept 🤎 <u>C</u> ancel

4. Click on New Item, enter the test you are looking to add.

Preference List Sections Testing	Find an item b	y name or ID (Ctrl+F)	 I 		Match <u>c</u> ase Match whole word				
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			Ω ι	ABC7747	HSV 1 AND 2-SPEC AB, IGG W/RFX - LABCORP	LAB			
			Ω L	ABC5902	HSV 1 AND 2-SPECIFIC AB, IGG - LABCORP	LAB			
			ΰι	ABC7473	HSV 1/2 PCR - LABCORP	LAB			
			άι	AB947	HSV AG, DFA - LABCORP	Microbiolog	v		
			1	ABC7767	HSV AND VZV PCR PANEL - LABCORP	LAB	,		
				ABC 5104	HSV CULTURE AND TYPING - LABCORP	Microbiolog	v		

5. Open up the CLASS and change to External LabCorp.

-11	🛗 🖵 Workbench 🗙				Duke-POC Environmer
Ν	IDMCQATEST, FOUR (9MDMC04) ORDERS PREFERENCE OP [110	08703] - Outpatient		
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		Blank values will remain blank when this	orde Clinic Collect		
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•	MDMCQATEST, FOUR (9MDMC04	4) ORDERS PREFERENCE OP [11087	703] - Outpatient		
e Lis	* Properties ▼ + New Section + New Subsec	ction X Remove Section + New Item - Insert	Item 🗙 Remove Item 💉 Edit Defaults		
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	CHC External Labcorp	LABC7767 HSV and VZV PCR Pan	el - LabCorp	Routine External LabCorp	

6. When ordering you can click on the search bar next to ADD ORDER box, this will bring up the BROWSE tab for order search. Click on your new preference list section and then click on the labs present.

