Duke GPSC General Assembly Meeting Minutes
January 15th, 2019, Bryan Research Building 103
Presiding Officer: Emily Phillips Longley, Vice President
Minutes Taken By: Anthony Monroe, Executive Secretary

2018-2019 Executive Board Attendance:
- Travis Dauwalter, President, Present
- Emily Phillips Longley, Vice President, Present
- Anthony Monroe, Executive Secretary, Present
- Max Ramage, Attorney General, Present
- Joyce Zhang, Director of Finance, Present
- Shinee Wei, Director of University Affairs, Absent (Excused)
- Nicole Stantial, Director of Operations, Present
- Abby Leinroth, Director of Advocacy, Present
- Amy King, Co-Director of Student Life, Present
- Sarah Alkilany, Co-Director of Student Life, Absent (Excused)
- Hannah McMillan, Director of Community Outreach, Present
- Shaoqing Ge, Co-Director of Academic Programming, Absent (Unexcused)
- Angel Chen, Co-Director of Academic Programming, Present
- Niba Nirmal, Director of Communications, Present

General Assembly Attendance:

<table>
<thead>
<tr>
<th>Program</th>
<th>Representative Name</th>
<th>15-Jan-19</th>
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</thead>
<tbody>
<tr>
<td>Art, Art History &amp; Visual Studies (AAHVS), PhD</td>
<td>Alex Strecker</td>
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<tr>
<td>Biochemistry, PhD</td>
<td>Krishna Ravindra</td>
<td>AUE</td>
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<tr>
<td>Bioethics &amp; Science Policy, Masters</td>
<td>Courtni France</td>
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<tr>
<td>Biology, PhD</td>
<td>Emily Ury</td>
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<tr>
<td>Biomedical Engineering, Masters</td>
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<tr>
<td>Biomedical Engineering, PhD (Rep 1 + Co-Rep)</td>
<td>Bradley Feiger Shikha Sharma</td>
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<tr>
<td>Biomedical Engineering, PhD (Rep 2)</td>
<td>Daniel Puleri</td>
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<tr>
<td>Biomedical Engineering, PhD (Rep 3)</td>
<td>Aliesha O'Raw</td>
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<tr>
<td>Biomedical Sciences, Masters</td>
<td>Samuel Montes</td>
<td>AE</td>
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<tr>
<td>Biostatistics, PhD</td>
<td>Kara McCormack</td>
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</tbody>
</table>
| Biostatistics, MS (2 Co-Reps) | Tyler Erickson  
Benji Wagner | 1 |
| Business Administration, PhD (3 Co-Reps) | Boya Xu  
Danbee Chon  
Zhenhuan Lei | 1 |
| Business Administration, Masters (MBAA) (Rep 1) | Jing Cai  
Heather Dahlgren | 1 |
| Business Administration, Masters (MBAA) (Rep 2) | Hal Melia  
Jacob Barnaby | AE |
| Business Administration, Masters (MBAA) (Rep 3) | Emily Carsch  
William Armour | AE |
| Business Administration, Masters (MBAA) (Rep 4) | Erin Radley  
Jeanette Carneglia | AE |
| Business Administration, Masters (MBAA) (Rep 5) | Alexandra King  
Sahana Qaundinya | 1 |
| Business Administration, Masters (MBAA) (Rep 6) | Kait Shorrock  
George Jenkinson | 1 |
| Business Administration, Masters (MBAA) (Rep 7) | Taylor Donner | AE |
| Business Administration, Masters (MBAA) (Rep 8) | Tim Yoon  
Brian Clark  
Shrawan Saraogi  
Allie Jones | 1 |
| Business Administration, Masters (MBAA) (Rep 9) | Ricardo Gomes  
Alissa Breindel  
Thiago Miranda  
Beth Henderson Davis | AE |
| Business Administration, MMS (Rep 1) | Fitz Stein | AE |
| Business Administration, MMS (Rep 2) | Mason Blake | AE |
| Business Administration, MQM (Rep 1 + Co-Rep) | Zach Dow  
Chidiebere John | 1 |
| Business Administration, MQM (Rep 2 + Co-Rep) | Wen Lu Chidiebere John | 1 |
| Cell & Molecular Biology (CMB) (Admitting) (2 Co-Reps) | Daniel Snellings Alyssa Florwick | 1 |
| Cell Biology, PhD | Ceri Webber | 1 |
| Chemistry, PhD (Rep 1) | Steven Conklin | 1 |
| Chemistry, PhD (Rep 2) | Jeovanna Rios | 1 |
| Civil & Environmental Engineering, Masters (CEE) | Fang Feng | 1 |
| Civil & Environmental Engineering, PhD (CEE) (2 Co-Reps) | William (Billy) Gerhard Celine Robinson | AE |
| Classical Studies, PhD | Tori Lee | 1 |
| Clinical Research Training, Masters (Masters of Health Sciences in Clinical Research, CRTP) (Rep 1) | Deborah Oyeyemi | AUE |
| Clinical Research Training, Masters (Masters of Health Sciences in Clinical Research, CRTP) (Rep 2) | Chizoba Nwankwo | 1 |
| Cognitive Neuroscience (Admitting) | Joshua Stivers | AUE |
| Computational Biology & Bioinformatics (CBB), PhD | Vacant | V |
| Computation Media, Arts, & Cultures, PhD (CMAC) | Vacant | V |
| Computer Science, Masters | Sravya Yandamuri | AE |
| Computer Science, PhD | Keerti Anand Nathan Guerin | 1 |
| Critical Asian Humanities (2 Co-Reps) | Fatima (Anisa) Khalifa | 1 |
| Cultural Anthropology, PhD | Jason Tonio Woerner | 1 |
| Developmental & Stem Cell Biology (DSCB) (Admitting) | Shannon Dupont | 1 |
| Digital Art History/Computational Media, Masters (DAH/CM) | Angelina (Chang) Liu | AE |
| Divinity, Theological Studies, Masters (MTS) (Rep 1) | Vacant | V |
| Divinity, Masters (MDiv) (Rep 1) | Vacant | V |
| Divinity, Masters (MDiv) (Rep 2) | Carie Dupree | 1 |
| Divinity, Masters (MDiv) (Rep 3) | Vacant | V |
| Divinity, Masters (MDiv) (Rep 4) | Lexi Barnhill | AUE |
| Divinity, Christian Practice, Master of Arts (MACP) | Vacant | V |
| Divinity, Theology, Masters (ThM) | Vacant | V |
| Divinity, Doctor of Theology (ThD) | Vacant | V |
| Divinity, Doctor of Ministry (DMin) | Vacant | V |
| Earth & Ocean Sciences, PhD (2 Co-Reps) | Xiaoxuan (Jessie) Yang Erin Benson | 1 |
| East Asian Studies, Masters | Yiyu Zhou | AUE |
| Ecology, PhD | Ryan Huang Britany Morgan | 1 |
| Economics, Masters (Rep 1) | Donald Moratz | 1 (Xueyin Yang) |
| Economics, Masters (Rep 2) | Kyle Gartrell | 1 |
| Economics, PhD | Ranae Jabri | AE |
| Electrical & Computer Engineering (ECE), PhD (Rep 1) | Britanni Carroll Evan Reed | 1 |
| Electrical & Computer Engineering (ECE), PhD (Rep 2) | Yunjiao Pu | 1 |
### Duke GPSC General Assembly Meeting Minutes

January 15\textsuperscript{th}, 2019, Bryan Research Building 103  
Presiding Officer: Emily Phillips Longley, Vice President  
Minutes Taken By: Anthony Monroe, Executive Secretary

<table>
<thead>
<tr>
<th>University, Degree, Rep Number</th>
<th>Representative 1</th>
<th>Representative 2</th>
<th>Co-Representative(s)</th>
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</thead>
<tbody>
<tr>
<td>Electrical &amp; Computer Engineering, Masters (Rep 1)</td>
<td>Burak Gunay</td>
<td>Zihan Liu</td>
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<tr>
<td>Electrical &amp; Computer Engineering, Masters (Rep 2)</td>
<td>Yang Deng</td>
<td>Zihan Liu</td>
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<tr>
<td>Electrical &amp; Computer Engineering, Masters (Rep 3)</td>
<td>Jeff Lasser</td>
<td>Zihan Liu</td>
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<tr>
<td>Engineering, Master's (Meng)</td>
<td>Joanna Peterschmitt</td>
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<tr>
<td>Engineering Management, Masters (MEM) (Rep 1)</td>
<td>Adarsh Abhinav</td>
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<tr>
<td>Engineering Management, Masters (MEM) (Rep 2)</td>
<td>Tejas Saberwal</td>
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<tr>
<td>Engineering Management, Masters (MEM) (Rep 3)</td>
<td>Ajinkya Belsare</td>
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<tr>
<td>English, PhD</td>
<td>Jessica Covil</td>
<td>1 (Kevin Gallin)</td>
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<td>Environment, PhD (Environmental Science &amp; Policy, ESP)</td>
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<tr>
<td>Environmental Policy, PhD (University Program in Environmental Policy) (UPEP)</td>
<td>Bobby Harris</td>
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<td>Evolutionary Anthropology, PhD</td>
<td>Amanda Rossillo</td>
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<tr>
<td>Genetics &amp; Genomics, PhD (2 Co-Reps)</td>
<td>Crystal Kennedy</td>
<td>Iman Hamid</td>
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<td>German Languages and Literature, PhD</td>
<td>Michael Malloy</td>
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<tr>
<td>Global Health, Masters</td>
<td>Maya Stephens</td>
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<td>History, PhD</td>
<td>Ayanna Legros</td>
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<td>Immunology, PhD (2 Co-Reps)</td>
<td>Xanne Miggelbrink Mary Patrice Hamilton</td>
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<tr>
<td>Integrated Toxicology &amp; Environmental Health, PhD (Admitting)</td>
<td>Christine Figan Crute</td>
<td>1 (Marissa)</td>
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<tr>
<td>Interdisciplinary Data Science, Masters (MIDS)</td>
<td>Avani Gupta</td>
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<td>International Development Policy, Masters (MIDP)</td>
<td>Dwinanda Ardhi Swasono (Spring)</td>
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<tr>
<td>Law, JD (Rep 1)</td>
<td>Sarah Milkovich</td>
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<td>Kevin Cergol</td>
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<td>Ross Hollingworth</td>
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<td>Addison Caruso</td>
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<td>Liberal Studies, Masters</td>
<td>Alli Selman</td>
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<td>Management in Clinical Informatics, Masters (MMCi)</td>
<td>Enze Wu</td>
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<td>Marine Science &amp; Conservation, PhD</td>
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<td>Teaching, Master of Arts (MAT)</td>
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<tr>
<td>Master of Fine Arts in Experimental and Documentary Arts</td>
<td>Hannah Waleh</td>
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<tr>
<td>Mathematics, PhD</td>
<td>Yishu Gong</td>
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<tr>
<td>Mechanical Engineering &amp; Materials Science, Masters (MEMS)</td>
<td>Srisuhruth (Sri) Ramisetty</td>
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<tr>
<td>Mechanical Engineering &amp; Materials Science, PhD (MEMS)</td>
<td>Heer Majithia</td>
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<td>Medical Physics, MS</td>
<td>Sydney Shen</td>
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<tr>
<td>Medical Physics, PhD</td>
<td>Hope Pegues</td>
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<td>Brahma Natarajan</td>
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<td>Jay Lusk</td>
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<td>Justine McKittrick</td>
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<td>Marek Zorawski</td>
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<td>Medicine (Rep 5)</td>
<td>Mahsa Taskindoust</td>
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<td>Medicine (Rep 6)</td>
<td>Michael Rosamilia</td>
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<td>Molecular &amp; Cancer Biology, PhD (2 Co-Reps)</td>
<td>Taylor Krebs Moiez Ali</td>
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<tr>
<td>Molecular Genetics &amp; Microbiology, PhD</td>
<td>Aparna Krishnan</td>
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<td>Music, PhD (2 Co-Reps)</td>
<td>Jason Mulligan Cade Bourne</td>
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<td>Nicholas School, Masters of Environmental Management (Rep 1)</td>
<td>Reed Perry</td>
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<td>Regan Fink</td>
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<td>Amanda Ullman</td>
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<td>Cheryl Lee</td>
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<td>Neurobiology, PhD (2 Co-Reps)</td>
<td>Bryson Deanhardt Michael Young</td>
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<td>Nursing, ABSN (Rep 1)</td>
<td>Lauren Heaslip Liane Lau</td>
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<td>Erika Dennis</td>
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<td>Kojo Owusu Ansah</td>
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<td>Nursing, MSN (Rep 1)</td>
<td>Ruben Medalla*</td>
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<td>Nursing, MSN (Rep 2)</td>
<td>Jemima Boncales*</td>
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<tr>
<td>Academic Unit</td>
<td>Representative</td>
<td>LLC/Department</td>
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<td>Kally Walton *</td>
<td>AUE</td>
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<td>Stephanie Couser*</td>
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<td>Stacey Sheffield*</td>
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<td>Nursing, MSN (Rep 6)</td>
<td>Kimberly Swenson*</td>
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<tr>
<td>Nursing, PhD</td>
<td>Jewel Scott</td>
<td>AUE</td>
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<tr>
<td>Pathologists' Assistant</td>
<td>Thuy Van</td>
<td>1</td>
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<td>Pathology, PhD (2 Co Reps)</td>
<td>Byron Hayes Yulei Tao</td>
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<td>Pharmacology &amp; Cancer Biology, PhD (2 Co-Reps)</td>
<td>Madeline Sell Emma Dolan</td>
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<td>Philosophy, PhD</td>
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<tr>
<td>Physical Therapy, DPT (Rep 1)</td>
<td>Kara Kalinski</td>
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<tr>
<td>Physical Therapy, DPT (Rep 2)</td>
<td>David Rowland</td>
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<td>Physical Therapy, DPT (Rep 3)</td>
<td>Luis Freile</td>
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<tr>
<td>Physical Therapy, DPT (Rep 4)</td>
<td>Lindsay Dean</td>
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<td>Physician Assistant, PA (Rep 1)</td>
<td>Erin Shiue</td>
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<tr>
<td>Physician Assistant, PA (Rep 2)</td>
<td>Kate Hauler</td>
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<td>Physics, PhD</td>
<td>Tyler Johnson</td>
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<td>Political Science, PhD (2 Co-Reps)</td>
<td>Stefan Martinez-Ruiz Cameron Arnzen</td>
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<td>Psychology &amp; Neuroscience (P&amp;N), PhD</td>
<td>Christina Bejjani</td>
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<td>Public Policy Studies, PhD (2 Co-Reps)</td>
<td>Claire Le Barbenchon Mbalou Camara</td>
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<td>Public Policy, MPP (Rep 1)</td>
<td>Glenn (Ethan) Rex</td>
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<tr>
<td>Public Policy, MPP (Rep 2)</td>
<td>Hannah Loftus</td>
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</table>
Religious Studies, Masters | Vacant | V
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Religious Studies, PhD | Krishni Metivier | 1
Romance Studies, PhD (2 Co-Reps) | Matthew Whitehouse Gordillo, Cristina Carnemolla | 1
Sociology, PhD (2 Co-Reps) | Nicolas Restrepo Ochoa, Ruth Wygle | 1
Statistical Science, Masters (2 Co-Reps) | Jingyi Zhang, Ziwei Zhu | 1
Statistical Science, PhD | Yuhan Chen | AUE

128 Seated, 65 Needed for Quorum, 88 Present. Quorum Met

18:31-18:33 Call to Order, *Emily Phillips Longley*
- General welcome and overview of meeting structure commenced at 18:31.

18:33-18:33 Approval of November 13th, 2018 Meeting Minutes, *Emily Phillips Longley*

MOTION by Aliesha O’Raw of Biomedical Engineering to approve minutes from the November 13th, 2018 General Assembly Meeting. Seconded by Kevin Gallin of English. Vote initiated for approval, approved unanimously (88 votes in favor, 0 abstention, 0 oppositions), motion passes.

18:33-18:39 Recap of Previous Executive Committee Meeting, *Emily Phillips Longley and Travis Dauwalter*

Recap of Exec Meeting
- General Spring planning, finalizing speakers and agendas or the next GA meetings (reminder, if you have something you would like to bring to the GA just let me know!)
- Update from Travis....

I) Travis Dauwalter, GPSC President, Update
   A) First Year Pay Gap Issue
i) The issue is pervasive and is as follows: PhD and Masters Students who are on fellowship, show up in august, but first stipend is not given until end of sept.

ii) Presents a problem, especially for those individuals who may not have financial backing other than their fellowships.

iii) Bill Hunt, GPSC president in 2012, went to administration to address this problem.

iv) What resulted were two (2) loan programs:
   a) The Helen and Gordon Mckinney Emergency Loans
   b) These loans had interest, but they were not high at all.

v) Starting Fall Semester of 2019, all incoming students will receive their first stipend payment on August 31st.
   a) The way it works, the total amount of money will not change, but payout will have 10 months (if you are on a 9 month stipend) or 13 months (if you are on a 12 month stipend).
   b) Amount has not changed, the money is just coming a lot sooner, and spread out over all of the pay periods.
   1) For instance, if you are awarded a $9,000 fellowship over the course of 9 months, for your first year only, you would, instead of getting 9 payments of $1,000, receive 10 payments of $900.

vi) Only first year students have this payment in structure, once you enter your second year, payment structure resumes to the regular 9 month or 12 month course respectively.

B) Discussion and Questions
i) Question: How exactly does a 3 month structure work?
   a) Effectively, as the system currently works, you get paid from September until August for one fiscal year (12 month duration) in this case you would get paid from August until August (simply adding an additional month to your first fiscal year).

ii) Kevin Gallin of English: Will this be for every year or just first year?
   a) This will only apply to students in their first year, and in their second year, they will go to the payment structure as it usually was.

iii) Pay attention to your constituents needs as this policy is rolled out, and see if there are any other concerns we can address.

iv) A note about the loans program
   a) Now, If you pay your loan back in the first two months, there will be no interest in the amount borrowed whatsoever.
   b) Loan program has also been extended to a year round service to accommodate emergencies accordingly.
I) Duke Alumni Association Overview
A) What is the Alumni Association
   i) Main role is to connect students to alumni network.
   ii) We have resources that can help students access alumni information and potentially facilitate communication and opportunities.
   iii) Today, will present on the website and features that it offers that you can take advantage of.
B) Noor Tasnim’s Personal Duke Story
i) Graduated this past May, and knew he wanted to come back to Duke in some capacity.

ii) He wanted to look for some mentorship opportunities, especially as they apply to his field of interest, the mechanical study of feet.

iii) Noor went onto the Duke Alumni Website and searched for people who may have worked for companies that did research that was akin to his own.
   a) On the website, you can filter searches accordingly to find alumni of interest

iv) Noor found David Morgenstern, who actually works for Nike.
   a) David is not in the R&D side of things when it comes to Nike but he know of people who did work on the research side, and as such put Noor in contact with Ray Browning.

C) Demonstration of the Alumni Website

i) You can go directly to the portal to enter the alumni network.
   a) https://projects.invisionapp.com/share/QMNFD95TADH#/screens

ii) Order of searches is based upon date of login (most recent first) of the alumni themselves.

iii) You can also browse alumni network for groups (such as affiliated alumni with particular interests).

iv) When you send a message to an Alumni, it will go directly to their email account, and then when they reply they will reply to your email address directly.

v) There are a variety of ways you can search for alumni or even find people that may be helpful or beneficial to you.
18:51-19:07 Center for Sexual and Gender Diversity (CSGD), Jasolyn Harris

I) Center for Sexual and Gender Diversity

INTRODUCTIONS

NAME: JASOLYN HARRIS, LCSW
PRONOUNS YOU USE: SHE/HER/HERS
TITLE: GRADUATE STUDENT IN THE DIVINITY SCHOOL AND GRADUATE ASSISTANT AT THE CSGD.
A) What the CSGD Offers

i) For a total look at all offerings please go to the CSGD websites at: https://studentaffairs.duke.edu/csgd

ii) We do many educational trainings, such as Trans 101 or P.R.I.D.E.
   a) You can look at the dates for P.R.I.D.E. training this semester on our website, but they are:
      1) January 16th: 10:00am-1:30PM
      2) February 11th: 1:00PM-4:30PM
      3) March 4th: 5:30PM-9:30PM
   b) Trainings are usually 3.5 hours, but they include a free meal.

iii) We also have numerous events, support efforts, and providing space for events.
UPCOMING GRAD EVENTS & DATES

1. GRADUATE RECEPTION: WEDNESDAY JANUARY 16TH, 7PM-8PM @CSGD
2. COLLABORATIVE EVENT W/MED PRIDE: WEDNESDAY FEBRUARY 13TH, 6-7:30PM @CSGD
3. TRANS DAY OF VISIBILITY EVENT: TUESDAY MARCH 26TH, 6-7:30PM
4. LAVENDER GRADUATION: (TBD)

B) Language and Terminology

LANGUAGE & TERMINOLOGY

• LANGUAGE IS FLUID AND EVER EVOLVING.
• MANY OF THE TERMS LEARNED TODAY HAVE MULTIPLE MEANINGS AND MAY MEAN DIFFERENT THINGS TO DIFFERENT PEOPLE.
• SOME LANGUAGE MIGHT BE TRIGGERING OR OFFENSIVE TO SOME, AND EMPOWERING OR LIBERATING TO OTHERS. PROCEED WITH CAUTION.

Mastery of the language is not the goal. There will always be something you don’t know.
LANGUAGE & TERMINOLOGY

Gender Identity – One's internal sense of self and their identification in relationship to gender which may or may not conform to one's sex assigned at birth.

Transgender - a person whose gender identity or gender expression differs to varying degrees from the gender expected of them based on their sex assigned at birth.

Cisgender – a person whose gender identity and gender expression aligns with the gender expected of them based on their sex assigned at birth.

Genderqueer/non-binary – individuals whose gender identity and gender expression does not conform to a binary understanding of gender.

PRONOUNS

• WHAT ARE GENDER PRONOUNS?
• HE/HIM/HIS, THEY/THEM/THEIRS, SHE/HER/HERS, ETC.

• WHY DO THEY MATTER?
• THEY PREVENT MISGENDERING & CAUSING A PERSON INTENSE FEELINGS OF DYSPHORIA.
i) Rule of thumb, ask for pronouns, or when introducing yourself, make sure to say your pronouns then ask for the others individual’s name appropriately.

PRONOUNS

HOW SHOULD WE ASK FOR THEM?

-SIMPLY; “WHAT ARE YOUR PRONOUNS.”
-AVOID ASKING FOR “PREFERRED” PRONOUNS.
-GENDER PRONOUNS ARE NOT OPTIONAL.
-PRONOUNS SERVE AS A VITAL PART OF SOMEONE’S IDENTITY.
**PRONOUNS**

- How should I respond if someone asks me for my pronouns?
  - Answer directly in a format like she/her/hers.
  - Saying “female pronouns” and “male pronouns” may not be the clearest answer.
  - Avoid saying “I don’t care” or “whatever.”
- Pronouns matter, do not diminish their importance, this is offensive.
- It is okay to say “use a mix of pronouns” if you feel comfortable with any pronouns used for you.

**Using the right pronoun is hard sometimes, right?**

- Yes, especially if a person uses pronouns you have not heard before.
- I.E., ze/zir/zirs or ey/em/eirs
- Therefore, practice!
- [www.practicewithpronouns.com](http://www.practicewithpronouns.com)
ii) If you misuse pronouns, apologize, correct yourself and move on.

**PRONOUNS**

- What if I mess up someone’s pronouns?
  - Apologize
  - Correct
  - Make an effort to do better next time
  - Making a big deal out if it can be harmful to the person you misgendered.

- What if I hear someone else mess up my friend’s pronouns?
  - Have an open conversation with your friend
  - Ask them how they would like you to respond
  - Not everyone wants someone else to be their “pronoun bodyguard.”
19:07-19:21 Presentation of Student Group Funding Allocation, Joyce Zhang

I) Allocation for Student Group Funding

A) Funding Allocation Overview
   i) Please follow the link to the student funding allocation google document:
      https://docs.google.com/spreadsheets/d/1NtCAW62b8Fw9e0UZ3X7oZl0hyiXnH5tn8tVs3GoAwHo/edit#gid=0
   ii) Joyce went over the format of the actual excel sheet, including where to find the most relevant information.
   iii) Contact Joyce and the Finance Committee if you have any issues or concerns
   iv) Also, Joyce is asking for solicitation for proposals for changing the funding criteria
B) Questions

i) Bobby Harris of Environmental Policy: Thank you for putting your reason in the document, this will be very helpful.

ii) Xanne Miggelbrink of Immunology: Personal Training Session Event: You claim your reason for not funding is that the cost per person, $50 per person, is too much, but why not give them the equivalent of $10 per person?
   a) So they were requesting payment for the trainer of $1200, it was not an actual per person cost, but this can be discussed more at the next GA meeting when we go for approval of this funding structure.

iii) Kevin Gallin of English: Proposed allocations will be voted on when?
   a) Proposed Allocations will be voted on at the next GA meeting on January 29th.

19:22-19:55 Proposed Bylaw Changes, Travis Dauwalter

I) Bylaw Amendment Presentation

A) Overview

i) For specifics of all the proposed changes, please see the document attached to these meeting minutes (within the email) for more general overview.

ii) There are four main larger category of changes to the Bylaws, they are:
   a) Grammatical Amendments
   b) Executive Committee Amendments
   c) Operational Amendments
   d) Young Trustee Screening Committee Amendments

iii) Grammatical, Executive Committee, and Operational Amendments will be voted on at the next meeting, January 29th, 2019.

iv) We will vote on Young Trustee Screening Committee Amendments after the young trustee voting has ended.

B) Grammatical Amendments

i) These amendments are simply small grammatical adjustments to make the Bylaws clear and concise, removal or addition of commas, capitalizations, and deletion of superfluous words.

C) Executive Committee Amendment (Article VIII)

i) Honorariums
   a) Extend presidential honorarium to 12 months, to follow in line with the proposed extension of seating procedures.
   b) Adding an honorarium for the Vice President, up to GA how much that honorarium will be.
      1) $150/month to the vice president
      2) Ceri Weber of Cell Biology: I believe this was tried before, but was not able to be passed?
          • We are not aware of this trying to be performed before, but we can look into this appropriately.
      3) Alexandra King of Fuqua: Where will the money come from?
          • Student fees appropriately.
Duke GPSC General Assembly Meeting Minutes
January 15th, 2019, Bryan Research Building 103
Presiding Officer: Emily Phillips Longley, Vice President
Minutes Taken By: Anthony Monroe, Executive Secretary

ii) Director of Operations
   a) Changing the makeup of the duties, and trying to release some of the burden the
director of operations is currently undergoing.
   b) This will include removing the Community Pantry as their responsibility.
iii) Lose one of the Directors of Academic Programs, due to the fact that there is not as
much of a demand for this position as was previously thought to be needed.

D) Operational Amendments
i) Extending the session of the executive committee appointments, allowing them to
serve through the end of the last final of the spring semester.
   a) This gives the new executive committee and the old executive committee overlap
time and ability to train and transition in a more efficient and hands-on way.
ii) Added a new branch of committees: Internal Resources.
iii) Community Pantry and Emergency Travel Fund Committee would be formed.
iv) Adding a provision that would allow us to vote for Young Trustee Screening
Committee Chair, Emergency Travel Fund Committee Chair and Community Pantry
Committee Chair after the spring elections.
v) Enormous amount of power is granted to the president, and we would like to equalize
this across the different tasks for GA power reestablishment.
vi) Went over the Medical Scientist Training Program scenario that happened earlier this
year, and reasoning behind voting on the composition of constituency for the GA at
the final meeting of the GA in Spring.

vii) Apportionment
   a) Anthony Monroe, Executive Secretary will send out data in regards to
apportionment.
   b) Currently we have one rep for every program, with an additional rep given to
programs for every additional 100 students in the program.
   c) Ratio of student/reps, however, is highly unequal.
   d) Potentially changing the apportionment distribution to bring the ratio range down
to a level that is more fair.

E) Questions and Discussion
i) Ryan Huang of Ecology: bringing out the two committees, Community Pantry and
Emergency Travel fund, are there better options for this?
   a) Travis: We want the power of the GA to be more representative of the total power
of the GA.
   b) Recognizing how important your vote is.
   c) We believe this is a good way to try and encourage those who would lead those
committees to take the position seriously.
   d) Ryan Huang: there might be another way to properly go about this procedure
accordingly. This does not allow new GA members the opportunity to run for
those leadership positions if they want to.
ii) Kevin Gallin of English: Rational for removing one of the exec members?
   a) Removing one of the Directors of Academic Programing is simply due to lack of
need for multiple people for the position. They do not have a lot of task/duties
and their role is redundant.
iii) Maddy Sell of Pharmacology Cancer Biology: 80 rep apportionment seems arbitrary, and also only benefitting the larger programs. Diluting the current reps votes accordingly.
   a) Anthony Monroe: I did a large scale data breakdown in which I used ratio of student to reps as the metric for comparing equal representation across the different schools.
   b) The ratio range was quite large, with some schools having almost twice as many student per rep.
   c) Travis: we need to find a balance between representative/senate style of representation.

iv) Ceri Weber of Cell Biology: Honoraria: Update: It was passed successfully, and it was just zeroed out of the budget, and eventually written out of the bylaws.

v) Jason Woerner of Cultural Anthropology: Remind us of how we can change the proposed amendments or how we can go about adding new ones?
   1) If suggesting minor changes to the amendments, you can simply email Travis and Max.
   2) If it is a major change, then they become new amendments, then you would need to send the amendments to the judicial committee, at least 10 days before they are given to the GA.
   3) Max’s suggestion: Someone makes the amendment to the amendment on the floor.
   4) Ryan Huang: if you wanted to propose a completely different bylaw amendment then you need to submit to the judicial committee?
   5) It you want to just amend a proposed amendment, do it on the GA floor.

vi) Travis and Max: Send us comments, let us know if we need to make any changes or minor changes accordingly.

vii) Ryan Huang of Ecology: grammatical amendments will be voted on by slate?
   a) Grammatical Amendments will hopefully be approved by slate.
   b) Executive Committee Amendments: not by slate, but hopefully go smoothly and without a lot of discourse.
   c) Operational changes will take a little longer than the other two categories.

viii) Travis: Please be patient with this process, stick to parliamentary procedure accordingly.

19:55-20:15 Proposed Emergency Travel Fund Changes, Matthew Ruis
I) Emergency Travel Fund Annual Review
   A) What is the Emergency Travel Fund?
What is the Emergency Travel Fund?

- Fund available only to graduate and professional students
- Applicants must be traveling for an unforeseeable personal emergency
  - Bereavement, family emergency, medical emergency
- Applicants must have already completed outbound travel
  - Narrow window of eligibility to ensure credibility
- Starting in July 2018, ETF offers a $200 grant to two applicants twice a month
  - $400/application cycle, $800/month
  - Prior to July 2018, we were offering $200/application cycle, $400/month

B) Objectives For This Discussion

Meeting Objectives

Review data to help decide whether to continue with two grants per application period or double dollar amount and reduce to one grant per application.

i) ETF Committee want to ask the GA if we give two $200 or one $400 grant for every application period.
ii) We recently, in July, got an additional amount of money to expand the number of rewards that we can give out to applicants accordingly.
iii) We currently, however, have some funds leftover.

C) Data Overview
Data Comparison Summary

<table>
<thead>
<tr>
<th></th>
<th>Two grants $200 award</th>
<th>One grant $400 award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # Eligible Applicants</td>
<td>29</td>
<td>23</td>
</tr>
<tr>
<td>Total # Grants Awarded</td>
<td>24</td>
<td>20</td>
</tr>
<tr>
<td>Percent of Applications Awarded</td>
<td>82</td>
<td>87</td>
</tr>
<tr>
<td>Avg Cost of Travel</td>
<td>558</td>
<td>641</td>
</tr>
<tr>
<td>Avg Percent Cost Covered by Grant</td>
<td>35</td>
<td>62</td>
</tr>
</tbody>
</table>

- If we switched to one grant of $400 per cycle, 6 fewer applicants would be eligible and we would have funded 4 less grants but covered 27% more of the cost

- However, we currently have 3 unused $200 grants
  - This would cover 1, $400 award

D) Options For How to Allocate Awards

- Another option on the table

- Give $200 for domestic travel, $400 for international travel
  - High cost plane tickets were predominantly driven by international travel

- This would allow us to keep the minimum amount of travel expense to remain at $200, but give more money to people with greater costs
  - Current Grad School Conference Travel Funding: $500 domestic and $700 international
• Three options:

1. Status quo
   • Two $200 awards/application cycle

2. Increase dollar amount but reduce number of awards
   • One $400 award/application cycle

3. Award dollar amount based on domestic or international travel
   • $200 for domestic, $400 for international

4. Quarterly lottery with surplus
   i) Average cost of travel would actually increase accordingly.
   ii) If we increase the cutoff of the actual cost of flights for eligible applications, we will
       have leftover money accordingly.
   iii) Another method is to break-up applications based upon domestic versus international,
       since according to the data, international flights are usually more expensive.

E) Discussion and Questions
   i) Jeff Lasser of Electrical and Computer Engineering: Six applications were not
      eligible, what was the reasoning for them not being eligible?
      a) Matt: Simply a timing issue.
   ii) Kevin Gallin of English: Why does it have to be an increment of $200 or $400? Why
      can you not break it down into $100 increments to give assistance to more students?
      a) Matt: These are prepaid gift cards and the increment is set by the granters.
   iii) Heer Majithia of Mechanical Engineering and Material Science: I think you can leave
      the distribution amount at $200 amount, but if you had leftover, and then give an
      additional dollar amount to those who may need more assistance via a random raffle
      at the end of the quarter or half accordingly, that way people who may need more still
      have a chance of getting additional funding.
   iv) Alexandra King of Fuqua: Worthwhile to try and gather feedback from the people
      you have served accordingly and see what kind of system would be preferential?
      a) Nicole Stantial: Maybe send an email after with the survey?
   v) Niba Nirmal, Director of Communications: Travel through domestic flights can be
      more expensive than international sometimes, make it by miles instead of domestic
      versus international?
vi) Alyssa Florwick of Cell and Molecular Biology: Do you anticipate there could be a surplus?

vii) Ryan Huang: Would prefer to give more money to more people as opposed to less. Raffle for those who may be able to get grant but were passed over originally.

viii) Maddy Sell of Pharmacology and Cancer Biology: Agree with the fact that domestic and international flights may have varying prices, maybe think about making a cutoff baseline amount for funding?
   a) Data has not shown us that domestic flights can be more expensive than international.

ix) Courtln Bioethics: Eliminate option #2.

x) Alyssa Florwick of Cell and Molecular Biology: Voting on this today?
   a) This does not need to be voted on, more of an open discussion and then general consensus.
   b) Option 4 seems to be the most well liked option.

20:15-20:30 Updates and Announcements, Abby Leinroth and Rashmi Joglekar
I) Rashmi Joglekar
   A) Kenan Biddle Partnership

Collaboration between William R. Kenan Jr. Charitable Trust (UNC) and Mary Duke Biddle Foundation (Duke)

- Initiated in 2009
- Intended to foster collaborations in social entrepreneurship between UNC and Duke
- Partnership annually awards $55,000 to student projects
The Kenan Biddle Partnership Grant Applicant
5-Minute Pitch
Alex Eaker, UNC
Rashmi Joglekar, Duke

i) Community Pantry partnership with UNC
ii) The Kenan Biddle Partnership is a joint collaboration between the William R. Kenan Jr. Charitable Trust fund and the Mary Duke Biddle Foundation
iii) Usually focused around Social and Entrepreneurial projects.
iv) We were awarded the grant!

The Why

Campus Hunger is pervasive on our campuses.

Food Insecurity and Health Outcomes, Craig Gunderston and James Ziliak, 2015:

➢ Food insecurity associated with diabetes, depression, and poor maternal & child health
➢ Afflicts women and children disproportionately

Katie Waeldner, student researcher at Duke’s World Food Policy Center:

“[food insecure students are] less likely to get involved on campus or take advantage of extracurricular opportunities due to their poor mental health.”

v) Food insecurity on campuses around the country are very prevalent, and target women, especially those who have children.
vi) Part of the collaboration would be to expand the community pantry services to the undergraduate student population.
vii) First UNC/Duke group meeting will be on January 24th 2019.
OUR PLAN

*First Group Meeting on 1/24

1st Month: Identify areas of improvement, ways to reach underserved students

Phase 1

6 Months: Implement outreach and pantry expansions

Phase 2

1st Sem: Build advocacy channels and collaborations

Phase 3

Within 1 year of receiving funds: Organize joint food drives, advocacy events, and an annual symposium on campus hunger on either or both campuses!
viii) Funding allocated was not as much as we had asked for.

Our Needs

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Item</th>
<th>Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phases 1-2</td>
<td>Duke GPSC Pantry Operations &amp; Expansion</td>
<td>$3,000 USD</td>
</tr>
<tr>
<td>Phases 1-2</td>
<td>UNC Carolina Cupboard Operations &amp; Expansion</td>
<td>$3,000 USD</td>
</tr>
<tr>
<td>Phases 3-4</td>
<td>Duke GPSC Pantry Campus Food Drive Startup</td>
<td>$500 USD</td>
</tr>
<tr>
<td>Phases 3-4</td>
<td>UNC Carolina Cupboard Campus Food Drive Startup</td>
<td>$500 USD</td>
</tr>
<tr>
<td>Phase 4</td>
<td>Joint Duke/UNC Campus Hunger Symposium, including speaker costs and shared space costs</td>
<td>$3,000 USD</td>
</tr>
<tr>
<td></td>
<td>Total Cost over Phases 1-4</td>
<td>$10,000 USD</td>
</tr>
</tbody>
</table>
B) Discussion and Questions
   i) Jeff Lasser of Electrical and Computer Engineering: Have you thought about reaching out to Undergraduate organizations who might want to be part of this endeavor and also contribute funds?
      a) Rashmi: Yes we have contacted some undergraduate organizations accordingly.
   ii) Bobby Harris of Environmental Policy: What is the expectation that this will continue after this year?
a) Rashmi: Carolina Pantry has been open for about 5 years now.
b) We want to learn from UNC, and see how we can expand our program to be fully funded for many years to come.
c) We also want to bring awareness to the students accordingly, not just the act of giving food.

   iii) Bobby Harris of Environmental Policy: UNC provides grant and funding through global fund accordingly, maybe look into that funding source?

II) Travis Dauwalter
   A) Remember to contact Travis, Max Ramage or Anthony Monroe about any changes to the bylaws, or comments and concerns about the propose bylaw changes.

III) Hope Pegues: Update for Outreach Committee
   A) MLK day
      i) There are a lot of events going on.
      ii) Participate in some service events that are being held across campus.
      iii) Got to: https://mlk.duke.edu/ for more information.
      iv) Meal packaging event
         a) Transportation is provided for only 50-60 people who show up first.
      v) Durham Rescue Mission, to serve meals on MLK day
         a) Whatever time slot you have, please sign-up appropriately.
      vi) Jan 20th: Founder of #metoo movement: Turana Burke, will be speaking at 3PM at the Duke chapel.
      vii) We encourage all of you to attend and participate
      viii) Fliers are available through Hope

IV) Amy – Student Life
   A) Thirsty Thursday at 21c on Thursday
   B) Tailgate this Saturday

V) Abby – Advocacy
   A) Note and Comments for Title 9 changes are open until Feb 8th
   B) Changes how Title 9 would work for grad students at Duke.
   C) Want to participate contact Abby

Next GA Meeting: January 29th, 2019

MOTION by Regan Fink of the Nicholas School to adjourn meeting. Seconded by Mike Young of Neurobiology. Vote initiated for approval, unanimous approval (88 votes in favor, 0 abstentions, 0 oppositions), motion passes. Meeting adjourned at 20:31.

Signed: Anthony Monroe
Executive Secretary
Approved by General Assembly on: January 29th, 2019