2018-2019 Executive Board Attendance:
- Travis Dauwalter, President, Present
- Emily Phillips Longley, Vice President, Present
- Anthony Monroe, Executive Secretary, Present
- Max Ramage, Attorney General, Present
- Joyce Zhang, Director of Finance, Present
- Shinee Wei, Director of University Affairs, Present
- Nicole Stantial, Director of Operations, Present
- Abby Leinroth, Director of Advocacy, Present
- Amy King, Co-Director of Student Life, Present
- Sarah Alkilany, Co-Director of Student Life, Present
- Hannah McMillan, Director of Community Outreach, Absent (Excused)
- Shaoqing Ge, Co-Director of Academic Programming, Present
- Angel Chen, Co-Director of Academic Programming, Present
- Niba Nirmal, Director of Communications, Present

General Assembly Attendance:
(Legend: V = Vacant, I = Present, AE = Excused Absence, AUE = Unexcused Absence)

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<th>Program</th>
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<th>4-Sep-18</th>
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<td>Art, Art History &amp; Visual Studies (AAHVS), PhD</td>
<td>Alexander Strecker</td>
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<td></td>
<td></td>
<td>(Elizabeth Brown)</td>
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<tr>
<td>Biochemistry, PhD</td>
<td>Krishna Ravindra</td>
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<td>Bioethics &amp; Science Policy, Masters</td>
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<td>Biology, PhD</td>
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<tr>
<td>Biomedical Engineering, PhD (Rep 1 + Co-Rep)</td>
<td>Bradley Feiger</td>
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<td>Shikha Sharma</td>
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<td>Boya Xu Danbee Chon Zhenhuan Lei</td>
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<td>Ceri Webber</td>
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<td>Adarsh Abhinav</td>
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<td>Bobby Harris</td>
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<td>Crystal Kennedy, Iman Hamid</td>
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<td>Alli Selman</td>
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<td>Enze Wu</td>
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<td>Teaching, Master of Arts (MAT)</td>
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<tr>
<td>Master of Fine Arts in Experimental and Documentary Arts</td>
<td>Tamar Rachkovsky</td>
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<td>Srisuhruth (Sri) Ramisetty</td>
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<td>Thuy Van</td>
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<tr>
<td>Physician Assistant, PA (Rep 1)</td>
<td>Erin Shiue</td>
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## Duke GPSC General Assembly Meeting Minutes

**September 4th, 2018, TSCHE Learning Hall 2050**

Presiding Officer: Emily Phillips Longley, Vice President
Minutes Taken By: Anthony Monroe, Executive Secretary

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<tr>
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<td>Tyler Johnson</td>
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<td>Stefan Martinez-Ruiz Cameron Arnzen</td>
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<td>Psychology &amp; Neuroscience (P&amp;N), PhD</td>
<td>Christina Bejjiani</td>
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<td>Claire Le Barbenchon Mbalou Camara</td>
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<td>Glenn Rex</td>
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<td>Hannah Loftus</td>
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<td>Matthew Whitehouse Gordillo Cristina Carnemolla</td>
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<td>Jingyi Zhang Ziwei Zhu</td>
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<td>Ezinne Nwankwo Isaac Lavine Kyle Burris</td>
<td>AUE</td>
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</table>

86 Seated, 44 Needed for Quorum, 72 Present. Quorum Met.

**18:42-18:45 Call to Order, Emily Phillips Longley**
- General welcome and overview of meeting structure commenced at 18:42.

**18:45-19:05 Introduction to GPSC, All**

1) General Welcome
   A) GPSC Promotional Video
      i) Link: [https://drive.google.com/file/d/1hT60kVxbGKVVePJe4Lj-U-LhNdvia/view](https://drive.google.com/file/d/1hT60kVxbGKVVePJe4Lj-U-LhNdvia/view)
   B) Welcome To GPSC from our President, Travis Dauwalter
      i) General welcome by the President
      ii) We have 6 meetings planned for Fall 2018, and 5-6 meetings scheduled for Spring 2019.
II) What is GPSC, and Introduction by our Vice-President, Emily Phillips Longley

GPSC

- Who we are
  - Representative body for all 8,500 Duke G&P students
  - General Assembly, Executive Board
- What we do
  - Student Life Events
  - Graduate Campout
  - Student Group Funding
  - Advocacy on Local and National Issues
  - Weekly Newsletter
- How We Can Help
  - GPSC House
  - G&P Student Community Pantry
  - Emergency Travel Fund

GPSC Structure

A) If you are a Graduate or Professional student, you are automatically part of GPSC.
B) The executive board is here to act as a liaison and conduit for Graduate and Professional student voices to the administration.
C) If the executive board can, in anyway, help to make your experience here at Duke better or to handle a concern you might have, please do not hesitate to contact us.
D) For any direct contact in terms of wanting to talk about an issue, event, or potential collaboration endeavor, please contact Emily Phillips Longley, Vice President, and she will make sure to make room for the topic on the GA calendar schedule.

III) Executive Board Member Introductions, All Executive Board Members
Niba Nirmal, Communications Director

- Year and program:
  - 2nd year Genetics and Genomics PhD

- GPSC Role:
  - I manage all communications from GPSC
    - all Duke graduate students, Duke affiliates, and the general public. Contact me if you would like our event advertised with us, need help with publicity or social media, if you have any concerns or questions about Duke GPSC/Durham courses, or if you’re unsure of whom to contact.

- About me:
  - Hobbies: Modeling, Skateboarding, Hot Yoga, Writing/Journaling
  - My cat is named CRISPR

- Responsible for communicating any information to the greater Graduate and Professional community through emails or the newsletter.

Angel Chen, Co-Director of Academic Programming

- Year and program:
  - 2nd year Biostatistics and Bioinformatics, Master’s

- GPSC Role:
  - My role involves enriching students’ academic and professional development experience by coordinating networking opportunities and social events.

- About me:
  - My happy place is me being swarmed by beagle puppies on a beagle farm.
  - Last Halloween I was Alzco from the Emperor’s New Groove and it was epic
Shaoqing Ge, Co-Director of Academic Programming

- Year and program:
  - 5th year, Nursing PhD

- GPSC Role:
  - Oversees events related to academic and professional development

- About me:
  - I love baking
  - I lived in New Orleans for two years before moving to Durham

Hannah McMillan, Director of Community Outreach

- Year and program:
  - 4th year, MGM/CMB

- GPSC Role:
  - Community outreach

- About me:
  - I'm from Durham!
  - I minored in dance and enjoy taking classes at the ADF studios

Amy King, Co-Director of Student Life

- Year and program:
  - 3rd year, Mechanical Engineering PhD

- GPSC Role:
  - Plan social events for grad & professional students

- About me:
  - My dog's name is Cali and she loves food & tennis balls
  - I'm addicted to poke bowls
Sarah Alkaline, Co-Director of Student Life

- Year and program:
  - 3rd year, PhD-MD

- GPSC Role:
  - Plan social events for grad & professional students

Abby Leinroth, Director of Advocacy

- Year and program:
  - 3rd year, Cell Biology PhD

- GPSC Role:
  - Oversees advocacy efforts within the graduate and professional community
  - Ask me about your own advocacy ideas, and how we can make them happen!

- About me:
  - I am obsessed with cheese
  - I have been a super-fan of MTV's The Challenge since Middle School
  - I am an overbearing dog mom

Nicole Stantial, Director of Operations

- Year and program:
  - 4th year, PhD in Molecular Genetics and Microbiology

- GPSC Role:
  - GPSC Community Pantry
  - GPSC House

- About me:
  - Love to run, bike, and swim!
  - Cat Lover! (and Dogs too!)
- Nicole is in charge of the house, if you need to use the house for any particular event or meeting, please arrange with Nicole.
- Always willing to hear suggestions for food requests for GA meetings.

Shinee Wei, Director of University Affairs

- Year and program:
  - Doctor of Physical Therapy

- GPSG Role:
  - If you have any questions regarding student group registrations or different committees, feel free to email me at jw551@duke.edu.

- About me:
  - I accidentally bumped into the very first Harry Potter exhibition in Asia and got a certificate from it.
  - My grandfather owns a farm, I always rode on a horse when I was little.

- Contact person for starting new student organizations and seating individuals (both GA representatives and the greater student body) into committees (both internal and external).

Junyi (Joyce) Zhang, Director of Finance

- Program:
  - Immunology PhD

- GPSG Role:
  - Oversees all finance related activities of the council

- Contact me if you have questions about:
  - Financial activities of the council
  - Funding opportunities
  - Student group funding
  - Alumni engagement funding

- About me:
  - A dog lover with three cats at home =)

- Main contact point for anything related to funding, including student group funding.
- Can answer questions in regards to budget layout.
Anthony Monroe, Executive Secretary

- Year and program:
  - 2nd year, MBA, Immunology PhD

- GPSC Role:
  - Records GA and Exec Meeting Minutes, confirms rep. appointments, and handles meeting attendance.

- About me:
  - I am kind of an anime otaku (but not in a crazy way!)
  - I used to be a TV show writer!

- Main point of contact for attendance and continuing representation on the GA.

Maxwell Ramage, Attorney General

- Year and program:
  - 3rd year, musicology PhD

- GPSC Role:
  - Enforcing and improving the bylaws
  - Encouraging good parliamentary procedure
  - Running the Judicial Committee

- About me:
  - Born and raised in Durham
  - I play violin and piano

Emily Phillips Longley, Vice President

- Year and program:
  - 3rd year, physics PhD

- GPSC Role:
  - Oversees all internal affairs of the council

- About me:
  - I collect rubber ducks!
  - Love running and being outdoors, also member of Duke BOLD!
Jessie Stellini, - Assistant Director for UCAE Student Involvement & GPSC Advisor

- 7th year working at Duke:
  - M.Ed – Higher Education Administration (2014 NCSU)

- GPSC Role:
  - Serve as institutional knowledge and support for the GPSC Exec Board

- About me:
  - I do photography as a side-gig
  - I have a Boston Terrier puppy who may make appearances at GA meetings

Travis Dauwalter, President

- Year and program:
  - 2nd year, public policy PhD

- GPSC Role:
  - Represent GPSC to administration

- About me:
  - Born in MN (like Emily PL)
  - 2 kids = no sleep
  - Favorite movie: Moana (obviously)

Travis Dauwalter, President

- Summer Accomplishments:
  - Lawyer assistant program
  - Change to policy for incoming graduate students first month stipend
  - BOT elections
  - Student life events: 4th of July Barbecue, Sips on Saturdays
IV) Start of School Year Review of Executive Board Summer Tasks
   A) Graduate school just started a program that you can borrow up to $1000 and no interest will be charged if you pay it back within 2 months.
      i) Helen and Gordon McKinney Emergency Loan Fund
      ii) Website Link for this special loan program can be found here: https://gradschool.duke.edu/financial-support/loans
   B) Lawyer Assistance Program began on August 27th
      i) Can request the advice of Lawyers courtesy of GPSC
      ii) Office Hours are located in Griffith Board Room at the Bryan Center, 4-7pm every Monday.
      iii) Website Link for Program can be found here: https://sites.duke.edu/gpsc/lawyer-assistance-program/
   C) Smoking Cessation Services
      i) Beginning July 1st, 2018: Smoking cessation services are free to all Graduate and Professional students.
      ii) This includes both behavioral as well as therapeutics and supplement assistance.
   D) Board of Trustees Standing Committee Appointments
      i) Nominated individuals for the standing committees, will discuss this more in depth later in the meeting.

19:05-19:20 Business Items, All

I) Attendance Policy, Anthony Monroe, Executive Secretary

General Rules

- If you need to miss a GA meeting, there are two options:
  1. Send a proxy.
  2. Get an excused absence.

- Sending a Proxy
  - If you cannot make a meeting, then it is your responsibility to inform the executive secretary and send a proxy in your place.
  - Any individual from your program can be sent as a proxy, but you must inform the executive secretary at least 2 hours before the GA meeting of your absence and the name of your proxy.

- Excused Absences
  - If you need to miss the GA meeting and are unable to secure a proxy, you must send the executive secretary your reason for missing the meeting and an excused absence may be allowed, at the discretion of the Executive Secretary.
  - Requests for an excused absence must be made no later than 7 days after the missed meeting.
Ability to Vote in Spring Elections

- In order for a representative to be able to vote in the Spring Elections (which includes Young Trustee Vote, GPSC Executive Board Elections, and Board of Trustee Standing Committee Appointments) you must, under Article VII: Section 6: Subsection C, have attended a majority of meetings throughout the year.

  **Example: if there are 10 meetings prior to the Spring Elections, then you must be present for 6/10 meetings in order to vote.**

- Please note, Excused Absences do not count toward the total attended meetings for this quota. This means you have to be present for or send a proxy for a majority of the meetings.

- Also note, meetings to which you provide a proxy to will also not count toward your required 6/10 meeting attendance.

Unexcused Absences and Vacancies

- Unexcused absences are those in which you do not send a proxy for a meeting, or you did not inform the Executive Secretary of your absence and attempt to get an excused absence.

- Every-time there is an unexcused absence recorded, the Executive Secretary will send an email confirmation informing the representative of the unexcused record.

- Upon three (3) unexcused absences, the representative is considered to have abandoned their post and the position becomes vacant.

Questions or Concerns

- If you have any questions or concerns about the attendance policy or want more information please contact:

  Anthony Monroe
  GPSC Executive Secretary 2018-2019
  anthony.monroe@duke.edu

Thank you!!!!!!

1. Bylaws

- Constitution of GPSC
- [https://sites.duke.edu/gpsc/by-laws/](https://sites.duke.edu/gpsc/by-laws/)
- To amend, email me your proposed amendment ([maxwell.ramage@duke.edu](mailto:maxwell.ramage@duke.edu))

- Bylaws are the constitution of GPSC, they indicated how we run GPSC.
- If you have an amendment or proposed change you would like to suggest, please contact Max Ramage ([maxwell.ramage@duke.edu](mailto:maxwell.ramage@duke.edu)) about the proposed change.

2. How to speak at meetings

- Raise your hand and wait for presiding officer (Emily) to call on you.
- Turn on your microphone.
- State your name and program/department. Example: “Max, Music”
- Speak your business.
- Special cases:
  - Point of order
  - Point of information
  - Point of privilege

A) Important Phrases To Use On GA Floor:

i) Point of Order (POO): Urgent correction or addendum to something that was just said.

ii) Point of Information (POI): When you have a crucial bit of information that either 1) has remained to be unsaid that is pertinent to the discussion at hand 2) Piece of information that you believe pertinent to the general discussion that you are seeking an answer for 3) To clarify something that was said previously.
iii) Point of Privilege (POP): Making sure to point out if conditions are not tolerable in the meeting room, or if something may prevent active involvement with the greater GA during the meeting.

3. Motions (Part 1)

- When you want GPSC to do something, make a motion. “I move to...” or “I move that we...”
- If the motion is seconded, it is open to debate.
- Ideally, most of our discussions will be related to specific motions you make, rather than general “discussion of an issue.”

3. Motions (Part 2)

- If you want the GA to vote on the motion, say “I move to call the question” or “I move to end discussion and proceed to a vote.”
- If the motion to call the question is seconded, we vote on the motion to call the question.
- If the motion to call the question passes, then we vote on the original motion.
- If the motion to call the question fails, debate resumes on the original motion.

B) To End Discussion

i) You can Call to Question, which enacts a vote to end discussion and lead to vote on the main measure.
ii) Requires a second in order for the vote to be initiated.
iii) It is crucial to realize, however, that we do not want to steamroll over people who still want to discuss an issue.
iv) Discussion is a vital component of being in the GA, so never fear about extending discussion or making sure proper discussion occurs.
3. Motions (Part 3)

- Some motions are not debatable: motions to adjourn, approve meeting minutes, or call the question.
- Any debatable motion can be amended by another motion. Motions to amend are themselves debatable.
- Every debatable motion requires someone to “call the question” before it can be voted on. (voting to vote)

- Every debatable motion must be called to question, in order to end it.

4. When in doubt, speak up

- Dissenting opinions are encouraged
- If you’re confused about something, others probably are as well
- If you need to say something but you don’t know the correct procedure, say it anyway.

19:20-19:22 Approval of March 30th, 2018 GA Meeting Minutes, Emily Phillips Longley

MOTION by Reed Perry, Nicholas School of the Environment to approve minutes from the March 30th, 2018 GA Meeting. Seconded by Ceri Weber, Cell Biology. Vote initiated for approval, unanimous approval (72 votes in favor, 0 abstentions, 0 oppositions), motion passes.

19:22-19:28 Approval of General Assembly Fall 2018 Meeting Dates, All

I) GA Meeting Days and Times Discussion
Ga Meeting Times

- 1. Tuesday September 4th, 2018 6:30-8:30PM
- 2. Tuesday September 18th, 2018 6:30-8:30PM
- 3. Tuesday October 2nd, 2018 6:30-8:30PM
- 4. Tuesday October 16th, 2018 6:30-8:30PM
- 5. Tuesday October 30th, 2018 6:30-8:30PM
- 6. Tuesday November 13th, 2018 6:30-8:30PM

A) The dates shown above are the proposed dates and times for the Fall 2018 GA meetings, which will all take place in this room: Learning Hall, Trent Semans Center.
   i) POI: Jeff Lasser, Electrical and Computer engineering: September 18th, 2018 is a major Jewish holiday, the beginning of Yum Kippur. Some people may be affected for attendance.
   ii) General Inquiry by Emily Phillips Longley: How many people would this affect?
       a) Three (3) people indicated they would be affected.

MOTION by Emma Dolan, Pharmacology and Cancer Biology to approve these dates and times for the GA meetings for the Fall 2018 schedule. Seconded by Jason Mulligan, Music. Vote initiated for approval, unanimous approval (72 votes in favor, 0 abstentions, 0 oppositions), motion passes.

19:28-19:35 Board of Trustees Standing Committee Nominations Approval, All

I) Explanation of the Circumstance
   A) Last spring, administration decided to overhaul the standing committees and task forces.
      i) This altered their make-up and structure, and some committees were combined into a singular oversight committee, while new task forces were also created.
   B) Nominations for the Committees and Task Forces where therefore required to be made during the GA recess.
   C) We were fortunate enough to get input from administration, GA and the executive board and we ended up voting with rank voting procedure for nominees for each standing committee and task force.
D) Through the use of the Presidential appointment power clause in the bylaws, the administration received the names of the nominations that exec board provided, and accepted those names accordingly.

**Nominees**

- External Engagement
  - Rentner, Jocelyn
- Graduate and Professional Education and Research
  - Shengli Gao
- Resources
  - Ryan Huang
- Activating the Global Network
  - Sopar Vrugatz
  - Kenede Townshend
- Advancing Science and Technology
  - Lanna Gambles
  - Ashley Benner
- Future of Central Campus
  - Jason Long
- Student Stories
  - Nathan Bullock
- Next Generation Living and Learning
  - Eric Juarez

E) Currently, we are voting on acceptance of these nomination by slate approval of the GA at this current time.

**MOTION** by Ethan Rex, Public Policy Masters (MMP), to approve these committee nominees by slate for the 2018-2019 academic year. Seconded by Aleisha O’Raw, Biomedical Engineering.

Discussion Begins.

**MOTION** by Joshua Stivers, Cognitive Neuroscience, to call to question. Seconded by Mike Young, Neurobiology. Vote initiated for approval, unanimous approval (72 votes in favor, 0 abstentions, 0 oppositions), motion passes. Discussion on original motion ends.

Vote initiated for approval of original motion to approve these committee nominees by slate for the 2018-2019 academic year. Unanimous approval (72 votes in favor, 0 abstentions, 0 oppositions), motion passes.

19:35-19:53 **Proposition of Bylaw Changes, Max Ramage**

I) First Proposed Change for Bylaws
A) Rules for Bylaw Changes
   i) Must see the proposed amendments a week before we voting can commence.
   ii) Any proposed changes to the Bylaws must be made to Max Ramage, the Attorney General.
   iii) Please pay close attention to the surrounding Articles and Subsections when proposing a change.

B) Review of the Current Proposed Bylaw Change Legend
   b) Red = delete
   c) Green = add
   d) Current bylaws on the left,
   e) Proposed amendment is on the right

Amendments to bylaws (1 of 3)

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Amendments to bylaws (2 of 3)

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Amendments to bylaws (3 of 3)

Article XIV.6: Affiliated campus groups shall be considered inactive two years following the date of the last financial transaction.

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Article XV.10: The Director of Finance may withdraw unused GPSC funds from inactive affiliated campus groups.

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C) Discussion on Proposed Amendment #3

i) Proposed amendment wants to remove affiliated in order for us to reacquire the monetary funds in those inactive groups accounts.

ii) Joshua Stivers, Cognitive Neuroscience: Unaffiliated campus groups can attain money from GPSC? Or they get money, then become unaffiliated?

iii) Tyler Erickson, Biostatistics and Bioinformatics Masters: Confused about the amendment: If you are a group on campus, are you automatically affiliated with GPSC?

iv) Shinee Wei, Director of University Affairs: You can get affiliated with GPSC and apply for new student group registration accordingly in order to obtain fund-code.

v) Tyler Erickson, Biostatistics and Bioinformatics Masters: Still confused about the initial Amendment, understands the process for affiliation and new group start up. If you are affiliated, then you can not be inactive?

vi) Joyce Zhang, Director of Finance: dukegroups.com is a list of campus groups that allows the tracing of student groups that are affiliated with GPSC, and it can outline the groups who are inactive. You must re-register every year in order for your student group to be considered active. When they do not renew their affiliation, it becomes hard for us to check inactivity.

vii) Tyler Erickson, Biostatistics and Bioinformatics Masters: Affiliate with GPSC, then don’t affiliate. We should clarify by adding the phrase “previously affiliated.”

viii) Jason Mulligan, Music: They will only be taking funds given from GPSC correct, not unused funds in the account in general?

ix) Ceri Weber, Cell Biology: This change was made last year so that we could ensure that we only took funding form affiliated groups.

x) Joyce Zhang, Director of Finance, to Ceri Weber, Cell Biology: Affiliation procedure is establish via the website, but affiliation makes it hard for us to ascertain inactivity accordingly.
Duke GPSC General Assembly Meeting Minutes  
September 4th, 2018, TSCHE Learning Hall 2050  
Presiding Officer: Emily Phillips Longley, Vice President  
Minutes Taken By: Anthony Monroe, Executive Secretary

xi) Ceri Weber, Cell Biology: She was stating why we wrote the bylaw change from last year, not that she did not know the affiliation procedure.

xii) Amy King, Co-Director of Student Life: Proposes that the change include “GPSC affiliated and previously affiliated groups” in order to withdraw funds.

xiii) Travis Dauwalter, President: Wanted to reiterate the purpose of why this proposed amendment was suggested. We want to make the ability to regain unused funds in a timely manner, and this procedure could allow us to gain the funds back from inactive and previously affiliated GPSC groups.

xiv) Joyce Zhang, Director of Finance: We should probably change the wording so we can be as explicit as possible.

xv) Max Ramage, Attorney General: I will make the adjustment accordingly for the wording of this particular bylaw change and present it once again.

MOTION by Jason Mulligan, Music, to table the discussion of Bylaw Amendment #3 until next meeting dependent on changing of the verbiage. Seconded by Donald Moratz, Economics Masters. Vote initiated for approval, unanimous approval (72 votes in favor, 0 abstentions, 0 oppositions), motion passes. Discussion on amendment #3 ends.

19:53-20:01 Committee Discussion, Shinee Wei, Director of University Affairs

**GPSC Committees - What are they?**

- **Internal and External**
- **Internal**: Bodies that exist to fulfill GPSC action items. When there is a specific task or issue that needs immediate dealing with, the situations is handled by a relevant committee.
- **External**: represent GPSC for a wide variety of campus-wise campus committees.

- Outside individuals are able to participate in the external committees.
- Deadline for Committee sign-up is next Thursday September 13th at 5:00PM.
GPSC Committees - Internal

- Finance Committee
- Academic Programming Committee
- Veteran Advisory Committee
- Student Life Committee
- Diversity Committee
- GPSC Operations Committee
- GPSC Judicial Committee
- Community Outreach Committee
- Advocacy Committee
- GPSC Communications Committee
- Community Pantry Committee

GPSC Committees - External

- Academic Council
- Academic Programs Committee
- Advisory Committee on Investment Responsibility
- Athletic Council
- Authorship Dispute Board
- Bass Connections Advisory Council
- Campus Sustainability Committee
- Committee on Facilities and Environment
- Council for the Arts
- Duke Transportation Advisory Committee
- Duke University Alumni Board
- Duke University Union Board
- Global Priorities Committee
- Harassment Grievance Board
- Information Technology Advisory Council
- Sexual Misconduct Task Force
- Student Health Advisory Committee
- University Schedule Committee
- International House Liaison
- LDCC Committee
- Liaison to Duke Student Government Fix My Campus
- Library Council
- Postdoctoral Association Liaison
- President’s Art Advisory Council
- President’s Council on Black Affairs
- Recreation Facilities Liaison/Recreation Fee Committee
- Duke Forest Committee
- Duke Police Advisory Committee

GPSC Committees - How do I get involved?

- You will receive an email that was sent to all G&P students to apply to committees.
- As a GA representative you are required to sit on at least one committee, it can be either external or internal though only GA members sit on internal, all G&P students are eligible for external.
- The application is due next Friday at 5:00 PM. Here is the link: https://docs.google.com/forms/d/e/1FAIpQLScYA0M6g79Ho0kUWw8HEJCSKbsBt7h6L4xV9xdM17b0a7Bz-w/viewform
- The applications will be reviewed, and the seatings will be approved at the next GA meeting.
- Link: https://docs.google.com/forms/d/e/1FAIpQLScYA0M6g79Ho0kUWwBHEJC9KbsBflh6L4xV9xdM17b0a7Bz-w/viewform

20:01-20:05 Finance Discussion, Joyce Zhang, Director of Finance

GPSC-finance

2017-18 Transaction Record:
https://docs.google.com/spreadsheets/d/1Rb4u8vko_LqK36hWbEd9h2i2izCu_Z8Y5YVcdROhA/edit#gid=693220255
2018-19 Transaction Record:
https://docs.google.com/spreadsheets/d/1fzhDsCKFelaY71Pb3HEmNq9r3MLBJaZ5n-QQSc4q6GB/edit?usp=sharing

![Financial Table]

Fall Funding Info - Joyce Zhang

Upcoming funding opportunities:
- Fall student group funding: (Will open 9/15-10/15)
  https://duke.qualtrics.com/jfe/form/SV_38FZMDaOHJA2Vf
- Student organizations MUST be affiliated with GPSC to receive funding
- NO ALCOHOL, NO SCHOLARSHIPS, NO TRAVEL EXPENSES, NO FOOD if food is not an integral part of an event. Speakers may be considered if the event is co-sponsored by GPSC.
- Priority giving to:
  - Large-scale events (we should allocate <$10/ per G&P student attendee for all events),
  - Multi-disciplinary (targeting students from more than one school),
  - On campus
Fall Funding Info - Joyce Zhang

Upcoming funding opportunities:
- Alumni engagement fund:
  - Help to engage Duke alumni and help students network and find better career opportunities
  - Cover alumni speaker travel/lodge
  - Max. $300 per speaker/alumna, with receipt submitted (reimbursement)
  - Food for student/alumni engagement event
  - Max. $100 per speaker/alumna, with receipt submitted (reimbursement)
  - Help student organization to invite alumni back (with Help from DAA) & Promote collaborations between student organizations
- Initial $7000 budget from GPSC and $3000 from DAA
- Management team: Alumni Engagement Fund Committee
- Applications to be announced soon

- 2017-2018 Google Doc Link:
  https://docs.google.com/spreadsheets/d/1Rb4ubvkO_LgK36hWbEd9h2i2xiZCu_Z8Y5YVcdROhA/edit#gid=693220255
- 2018-2019 Google Doc Link:
  https://docs.google.com/spreadsheets/d/1fzhDsCKFeIaY71Pb3HEmNq9rGMLBJazh-QQSc4g8G8/edit?usp=sharing

I) GPSC Financing From Last Year and This Year
   A) Email link will be sent via the meeting minutes for the google documents for the budget for last year and this year.
      i) We were able to remain in budget last year and the beginning of this year is looking positive as well.
   B) Fall Funding info: September 15th will be the beginning of the funding cycle.
      i) Daniel Puleri, Biomedical Engineering: Inter-departmental seminars, would the departments be able to apply for this funding?
      ii) Joyce Zhang, Director of finance: Must be a student group and Shinee can provide more information on how to go through the procedures.
      iii) Contact Joyce or Shinee about anything related to funding and group affiliation.

20:05-20:10 Upcoming Events, Multiple
- Fully funded by GPSC, and resource for all G&P students: School supplies, nonperishable food items, lightly worn business clothes.
- Meet once a month
- Volunteer a few times a semester.
- Weekly bag program, what items they would like in their bags.
- Students to know what they can have in their pantry.
- Contact Nicole for any questions.

Upcoming Advocacy Events

1. Voter Registration Training Event
   TOMORROW 9/5 5:15pm
   Physics 150

2. NAGPS LADs
   September 28th-October 1st
   Look out for Application in the Newsletter

- Voter registration event (train to know how to register people)
- Contact Abby
- Emma Dolan, Pharmacology and Cancer Biology POI: There will be food provided at this event.
- Ceri Weber, Cell Biology: POO: To be said “G-P-S-C”, not “Gipsy”.
Community Outreach: BCSD

- **What:** Bull City Stand Down
  - annual 3-day event dedicated to providing resources and services to U.S. Military Veterans, especially those homeless and at risk of homelessness
- **When:** Sept. 21st (Friday) 8am-2pm
- **Where:** Durham Army National Guard Armory/Durham County Stadium
  - 1801 Stadium Dr, Durham, North Carolina 27714
- **How to Volunteer:**
  - Email Hannah (hannah.merrill@duke.edu)
  - Stay for the hours you are available
  - Wear red
  - Spread the word! And the flyers!

Upcoming Student Life Events

- **Back-to-School Thirsty Thursday** – 9/6 @ The Tavern
- **Basketball Campout** – 9/14-9/16. Registration is open now!
- 5 more football tailgates this fall

- Back to school thirsty Thursday: First 100 people to get there get a free drink and karaoke.
- Campout registration is currently open right now
- Tailgates will be occurring throughout the semester.
- Contact Amy or Sarah for more info.
Campout Information

- Jeff Lasser, Basketball Committee: Follow-up for campout:
  - Numbers have been looking a little lower than previously.
  - Largest community engagement event for Graduate and Professional students.
  - Between 1000-2000 students participate.
  - Wellness activities, Olympics, carnival and other events will be happening throughout the campout experience.
  - Great opportunity to reach out to other programs accordingly.
  - Can be eligible to purchase season tickets, must be there for campout.

- Ceri Weber, Cell Biology: Can you speak about the required safety trainings. A lot of people do not know that it is required in order to participate in campout.

- Abby Leinroth, Director of Advocacy: POC: Safety trainings are co-sponsored by GPSC and they will be held:
  1. Tuesday, September 4 @ 5:30-7:30pm in Fuqua Geneen Auditorium
  2. Thursday, September 6 @ 5:30-7:30pm in Gross Hall
  3. Monday, September 10 @ 5:30-7:30PM in Cameron Indoor
  4. Wednesday, September 12 @ 5:30-7:30pm in Griffith Film Auditorium

- Encourage constituents to participate.

Next GA Meeting: September 18th, 2018 6:30-8:30PM in Learning Hall, Trent Semans Center

MOTION by Reed Perry, Nicholas School of the Environment to adjourn meeting. Seconded by Donald Moratz, Economics. Vote initiated for approval, unanimous approval (72 in favor, 0 abstentions, 0 oppositions), motion passes. Meeting adjourned at 20:10.

Signed: Anthony Monroe
Executive Secretary
Approved by General Assembly on: 18 September 2018