

DKU Student Experience Video Documentary Project

To participate in the DKU Student Experience Video Documentary Project, you must read this document carefully, complete Part 1 and Part 2, and decide whether you want to complete Part 3. Return the signed, completed form via email to Chi Zhang chi.zhang323@dukekunshan.edu.cn

To participate in the project you must sign **Part 1: Privacy Guidelines**.

To participate in the project you must sign **Part 2: Release for Publicity Purposes** and indicate whether you **agree or disagree** with your video material being used by DKU for publicity purposes. Note that you must be at least 18 years old to agree to your material being used for publicity purposes. If you are not yet 18 then you are required to disagree.

Optionally, you may also sign **Part 3: Consent to Participate in Research Project** to allow your video material to be used for research purposes.

Part 1: Privacy Guidelines

DKU students are free to record in the vlogs their own thoughts, feeling and experiences about being a student at DKU. However, in order to maintain privacy and confidentiality, please observe the following rules.

- (1) Record yourself in your own home or dorm room when no-one else is present. Do not film other people in private spaces or otherwise invade their privacy.
- (2) You may include footage taken in public, outdoor spaces, on the DKU campus, or on outdoor DKU educational activities such as field trips, but not inside any buildings or classrooms other than your own room.
- (3) Do not interview other people. We are interested in your own thoughts and feelings. If you want to refer to what other people have said, do so without publicly identifying them. For instance, you can say “one of my professors said...” or “one of my classmates told me that” but do not do so in a way that could indirectly identify those persons, such as “the professor in Math 101 this term” or “the student with the silver earrings who always sits at the front of the class.”

If you choose to participate in the research project, you will be given a weekly prompt, and asked to respond specifically to that prompt, but you are free to ignore the prompt if you choose. The prompts will change over time, but will be related to the DKU animating principle of “rooted globalism.”

Signature

I understand and agree to comply with these guidelines.

Name (in print):

Signature:

Date:

Part 2: Release for Publicity Purposes

Complete this form and indicate whether you agree or disagree that DKU may use your vlog materials for publicity purposes. NB This release agreement is independent from your agreement to participate in the research project, but you must indicate whether or not you grant consent to DKU to use your materials for publicity purposes.

Duke Kunshan University Audio & Visual Content Release Agreement

I, the undersigned, enter into this Agreement with Duke Kunshan University, regarding photographs and/or other audio/video contents that I capture as part of the DKU Rooted Globalism Video Documentary Pilot Project. I have been informed and understand Duke Kunshan University may use my name, image, voice, and/or appearance, and text and drawings by me, on and/or in media publicity; website features; magazine articles; video press kits; supplemental materials for communications releases; and broadcast presentations (“A/V Contents”).

1. I irrevocably grant to Duke Kunshan University the right to use my name, image, voice, signature, and/or appearance, and text and drawings by me, including, without limitation, the contents whether recorded on or transferred to videotape, film, slides, photographs, audio tapes, or other media, now known or later developed. This grant includes, without limitation, the right to modify, edit, mix or duplicate and to use or re-use the A/V Contents in whole or part as Duke Kunshan University may elect.

2. I also irrevocably grant to Duke Kunshan University the right to use, adapt, modify, reproduce, distribute, broadcast, publish, exhibit, publicly perform, and display the A/V Contents, either in whole or in part, and either alone or with other contents, in print, video, television, the Internet, mobile applications, social networking websites and applications, and any other media now known or hereafter devised, for any purpose that Duke Kunshan University in their sole discretion may determine, including, without limitation, for promoting or publicizing any of these uses.

Signature

Please check one of the following boxes:

- ☐ **I am over 18 and I agree to the foregoing and understand its terms and stipulations**
- ☐ **I disagree to the foregoing and understand its terms and stipulations**

Name (in print):

Signature:

Date:

Part 3 : Consent to Participate as Research Subject

This research study is conducted by Dr. James Miller of the Humanities Research Center at Duke Kunshan University.

Why is this study being done?

The purpose of this study is to analyze and evaluate the experiences of students in the undergraduate program at Duke Kunshan University.

What will I be asked to do?

If you choose to take part in this study, you will be asked to give Dr. Miller access to your weekly vlogs for research purposes.

How long will I be in the study?

You will participate in this pilot project during your first term at DKU.

What are the risks and inconveniences and benefits of this study?

There are no expected physical risks or benefits to you for participating in this research study.

Compensation:

You will not receive any compensation for participating in the study.

Confidentiality:

We will need your name in order for you to consent to participate in this research project. We also will keep this signed consent form in a separate and secure location. A unique code number will be assigned to all data we collect from you. However, since you are recording your face and voice, you may be personally identified if a researcher plays a clip of your data as part of a research report and someone in the audience recognizes you. By agreeing that your data may be used for research, you acknowledge that your images and voice may be used in scientific reports or presentations.

Use of Video Material:

By signing this consent form you grant James Miller the right to use photographs, video, or audio recordings of you in connection with the DKU Rooted Globalism Pilot Documentary Project. You authorize James Miller to copyright, use and publish the photographs, film, and audio recordings in print and/or electronically.

Voluntary nature of participation:

Participation in this study is voluntary. You can choose not to participate at any point. If you agree to be in the study, you may withdraw at any time for any reason during the data gathering (video-recording) phase. If you choose to withdraw, any data that you have submitted will be destroyed permanently and will not be used for research. However, if you have posted any of your video data on the Internet, or if researchers have made some of your data public in a research report, it may not be possible to completely erase all traces of your images and voice.

Whom do I call if I have questions or problems?

For questions about the study, contact Dr. Miller at +86 512-3665-7308 during regular business hours. For questions about your rights as a participant in this research study, contact the Duke Kunshan University Institutional Review Board research-support@dukekunshan.edu.cn

If you agree to take part in the study, please sign and date below.

Statement of Consent

I give my informed consent to participate as a research subject in the DKU Rooted Globalism Pilot Documentary Project described above.

I agree that James Miller may use the video recordings I make for teaching and research purposes.

I am aware that although James Miller may not use my name, it may be possible for people to identify me from my face or voice.

I understand that I may withdraw from the study at any time during the data gathering (video-recording) phase, in which case the data I have submitted will be destroyed, and will not be used for research. However, I acknowledge that if I have posted any of my video data on the Internet, or if the researchers have already made a public presentation that involves my video data, it may not be possible to completely erase all traces of my images and voice.

I am over 18 years old.

Name (in print):

Signature:

Date: