



昆山杜克大学
DUKE KUNSHAN
UNIVERSITY

New Faculty Orientation

OFFICE OF FACULTY AFFAIRS

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ZOOM LIVE SCHEDULE

****Attendance is expected**

Day 1 August 10th

Monday *Beijing Time; **Pls. be aware of Beijing is 12hrs ahead of EST**

08:00-08:45AM *

20:00-20:45PM EST (Sun.)

**** Introduction & Opening Remarks**

Katherine Robertson, *Director of Faculty Affairs*
Youmei Feng, *Chancellor*

08:45-09:30AM *

20:45-21:30PM EST (Sun.)

****Address to the Faculty**

Al Bloom, *Executive Vice Chancellor (EVC)*

20:00-20:30PM *

08:00-08:30AM EST (Mon.)

****Address from VCAA**

Scott MacEachern, *Vice Chancellor for Academic Affairs (VCAA)*

20:30-21:15PM *

08:30-09:15AM EST (Mon.)

****Open Discussion with VCAA**

Day 2 August 11th

Tuesday *Beijing Time; **Pls. be aware of Beijing is 12hrs ahead of EST**

08:00-09:00AM *

20:00-21:00PM EST (Mon.)

Research Centers & Scholarship Panel

Katherine Robertson, *Director of Faculty Affairs*
Faculty Panelists: Xin Li (*ECE*), James Miller (*A&H*), Xin Zhang (*LCC*), Qian Long (*GH*), Binbin Li (*iMEP*), Patrick Ward (*iMEP*), Coraline Goron (*iMEP*), Changcheng Zheng (*NS*), Jingbo Cui (*SS*)

09:00-09:30AM *

21:00-21:30PM EST (Mon.)

Research Centers & Scholarship Panel

Group Discussion with panelists

20:00-21:00PM *

08:00-09:00AM EST (Tues.)

****Student Information System (SIS) & IT**

Lingling Wang, *Associate Registrar*
John Campbell, *Senior Director SIS*
William Wan, *Director of IT*
Judith Health, *Consultant IT, Duke University, (former) Director of IT, Duke Kunshan University*

Day 3 August 12th

Wednesday *Beijing Time; **Pls. be aware of Beijing is 12hrs ahead of EST**

- 08:00-09:15AM *
20:00-21:15PM EST (Tues.)
- CTL Support & Educational Technology Workshop**
Haiyan Zhou, *Associate Director of Center for Teaching and Learning*
Jiaxin Wu, *Educational Consultant*
Luisa Li, *Educational Technology Specialist*
- 20:00-20:45PM *
08:00-08:45AM EST (Wed.)
- Living in China**
Fei Xu, *Discussion leader*
Panelist: Tim Smith, *HRC Project Manager*
Spouses Welcome
- 20:50-21:40PM *
08:50-09:40AM EST (Wed.)
- **University Structure & Policies**
Katherine Robertson, *Director of Faculty Affairs*

Day 4 August 13th

Thursday *Beijing Time; **Pls. be aware of Beijing is 12hrs ahead of EST**

NOTE: Attendance at both of the following two MSH sessions is not required. Plan to attend the one which is relevant to you.

- 08:00-09:00AM *
20:00-21:00PM EST (Wed.)
- MSH1: Global Health Insurance Plan**
MSH Team
Spouses Welcome
- 09:00-10:00AM *
21:00-22:00PM EST (Wed.)
- MSH2: Mainland China Health Insurance Plan**
MSH Team
Spouses Welcome
- 20:00-21:00PM *
08:00-09:00AM EST (Thur.)
- **Cultivating Inclusivity in the Classroom**
Denise Simpson, *Director of Academic Initiatives*

Day 5 August 14th

Friday *Beijing Time; **Pls. be aware of Beijing is 12hrs ahead of EST**

- 08:00-09:00AM *
20:00-21:00PM EST (Thur.)
- Q & A and Social with Spouses**
Chat with Faculty & Spouses
(Optional)

VIDEO RESOURCES ON SAKAI

The New Faculty Orientation Sakai site will be available on July 10th, and contains the following video orientation sessions, which would normally part of a face-to-face orientation. **It is particularly important that you watch these before classes start. You may post questions that you have for the presenters in the forum and we will make sure they get answered.

Topic: Welcoming Remarks

Movie Speaker: AI Bloom, *Executive Vice Chancellor (EVC)*

Topic: Greetings from Duke University

Movie Speaker: Noah Pickus, *Dean of UG Curricular Affairs and Faculty Development*
James T. Dobbins III, *Associate Vice Provost, Duke University*

****Topic: Academic Policies and Undergraduate Support Office**

Movie Speaker: Marcia France, *Dean of Undergraduate Studies*

****Topic: Curriculum Overview**

Movie Speaker: Marcia France, *Dean of Undergraduate Studies*

Topic: Language and Culture Center

Movie Speaker: Donald Snow *Director, Language and Culture Center*

Topic: Writing and Language Studio

Movie Speaker: Kris Hiller, *Associate Director of the Writing and Language Studio*

Topic: Intro' to Office of Research Support and Technology Transfer

Movie Speaker: Jing Bai, *Associate Director, Research Support Office*

****Topic: Library Resources**

Movie Speaker: Joanna Hare, *Research and Instruction Librarian*
Helen Xu, *University Librarian*

Topic: About CTL Services and Support

Resource Link: [2020 LIF](#)

****Topic: SIS & Advisor's Role in Registration**

Movie Speaker: Tourgéé D. Simpson, *Associate Dean for Academic Advising*
Jennifer Kuang, *Senior Coordinator for Academic Advising*

****Topic: Intro' to Advising and Advising Systems**

Movie Speaker: Tourgéé D. Simpson, *Associate Dean for Academic Advising*
Jennifer Kuang, *Senior Coordinator for Academic Advising*

Topic: Academic Affairs Student Support Programs

Movie Speaker: Office of Student Affairs

Topic: DKU Procurement Orientation

Movie Speaker: Aurora Song, *Senior Procurement Manager*

Topic: HR Session for New Faculty

Movie Speaker: Pauline Liu, *Senior Director of Human Resources*

****Topic: Finance Session for New Faculty**

Movie Speaker: Xian Zhu, *Controller*

Topic: DKU Operations

Movie Speaker: Roger Fan, *Director of Operations*

Please be kindly noted that ZOOM meeting links will be sent closer to the date; all movie resources will be available on a Sakai site to all by July 10th.