

Trinity Language Council

Application for Funding of Language-Centered Events and Teaching Innovations

Open to all ranks who teach academic courses associated with language study. Preference will be given to language-centered events and teaching innovations that have the potential to benefit all language instruction at Duke.

Language-Centered Events and Teaching Innovations Grant

- **Local speakers/guests** (Maximum award \$500) Expenses related to **events** with guest speakers who are local, i.e. within driving distance to Duke and will not have to spend the night (including honorarium (\$150-\$500), workshops, exhibits, performances, reception food, etc.)
- **Non-local speakers/guests** (Maximum award \$2000) Expenses related to **events** with guest speakers who are not local, i.e. not within driving distance to Duke and will have to spend the night (including honorarium (\$150-\$500), plane ticket, lodging, workshops, exhibits, performances, reception food, etc.)
- **Teaching Innovations** (Maximum award \$500) Expenses related to **innovative projects** undertaken by faculty and students in language courses (including materials, consultants, tech experts, food, etc.). Innovative classroom-based research that has the potential to impact language instruction at Duke

Grant recipients will be expected to:

1. Work with your departmental business manager to process receipts and honorarium and send them to fellin@duke.edu and Gerorgianna Escudero georgianna.escudero@duke.edu so that she may transfer TLC funding to either departmental or individual fund codes.
2. Within one month of the completion of the project/event,
 - a. provide an itemized report of expenses to the Trinity Language Council.
 - b. provide a short description of the project/event to the Trinity Language Council.
3. Acknowledge the support of the Trinity Language Council in any presentations, media, articles, events, and publications related to the project/event.
4. As possible, participate in our learning community by attending workshops and events sponsored by the Trinity Language Council.
5. If invited, present their work at a Trinity Language Council event.

Feel free to contact Trinity Language Council with questions: fellin@duke.edu

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Deadline: On-going consideration pending availability of funding

Send completed application to fellin@duke.edu

1. Name(s) _____
2. Job Title(s) and Department(s)/Program(s) _____
3. Related Course # and title (if applicable) _____
4. Contact Email _____
5. Please indicate if this project/event includes a guest speaker who needs to travel and stay overnight (maximum award of \$2000) or is local (maximum award of \$500).

OVERNIGHT STAY LOCAL
6. Description of how this project/event enhances language studies at Duke.
7. Research Fund Code or Departmental Fund Code: _____
8. Budget (add rows as needed)

| Item | Cost Estimate | Explanation of Cost Estimate |
|--------------------------------|----------------------|-------------------------------------|
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| | | |
| | | |
| Total Funding Requested | | |

9. Have you applied for or received funding from other sources? Please provide a list of sources and amounts of funding requested/received.