Duke | OFFICE OF EXPORT CONTROLS

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# Traveling with Duke Items/Equipment

**Duke-Owned Equipment or Materials (Including Laptops)**

Anytime that you carry Duke-owned items with you during international travel (e.g. laptops, lab equipment, biologicals, etc.) you have just exported them to your destination country. In certain cases government authorization in the form of an export license will be required. However, you may take such items out of the U.S. without an export license if:

- The item(s) are not specially designed or modified for a military/space application
- The period of the trip is less than 12 months
- The item(s) will remain in your effective control throughout the trip
- You will return with the item(s)
- You are not traveling to Cuba, Iran, North Korea, Sudan or Syria
- The item(s) will not be directly or indirectly used for nuclear, chemical/biological, or missile-related activity
- The items will not be used to support or assist foreign military or space programs

**Information or Software Stored on Laptops (including tablets, smartphones and electronic storage devices)**

Always be aware of technology/technical data or software that is stored on your Duke-issued laptop when you travel with it. Whenever possible leave export-controlled data or software behind. If you must have access to it while overseas contact export@duke.edu prior to travel. The following types of data or software may be considered export controlled:

- Information related to military or space technology that is not in the public domain
- Proprietary information
- Non-mass market encryption software

Simply departing the US with such items on your laptop may require an export license.